



The Exam Booking Process

1. Check if there are any 'exam centres' in your area which accept "external candidates" for a particular board before you commit to an exam board syllabus. The main exam board are:
Edexcel AQA CIE OCR Edquas
(I have listed these in order of popularity and ease at finding an exam centre)
*(see the **list at the end of this document for exam centres** – this is not an exhaustive list; if you cannot find a centre near you, please contact us. It is also worth asking local schools even if they are not listed as having taken private candidates before. Often people find that independent schools are more willing to accept private candidates.)*
2. Try to register with an exam centre *at least * six months before the exam date.
3. When contacting the exam centre, have the exam board name, course name, and course number to hand. You want to ensure that they are registered with that board and are willing to administer that specific exam.
4. When you contact them, they will let you know their fees, admission deadlines, and processes. Most exam centres want a firm confirmation from you, and payment, 4-5 months ahead of the exam date.
5. It is possible to enter much later, even up to a week before the exam, but exam board fees rise sharply for late entries.
6. Exam fees are made up of the exam board entry fee (between £30 and £50 plus an administration fee for the exam centre.)
7. If a school is registered with Edexcel for GCSEs then they can accept candidates for IGCSEs too. It is possible that the school might not be aware of this but you can ask them to contact Edexcel, who will confirm it for them.
8. Exam centres are under no obligation to accept private candidates; it creates extra work and may involve some disruption to their schedule.
9. Often, independent schools / colleges are your best bet for finding a centre near you.
10. Private, or Independent, exam centres are businesses which specialise in organising exams for external candidates. They are not schools, but are often tutorial colleges offering intensive or after-school tuition.

It is always best if you arrange an exam centre yourself. You can assess travel distance, access arrangements, room arrangements, discuss fees and any other private information that is relevant for you and your child.

Note: We have partnered with [Tutors and Exams](#) so that our learners can receive a special partner discount when booking exams with this popular centre, that has locations around the country. Email us for the special 'partner code' and you can read more about Tutors and Exams at the end of this document



Exam Centres known to take external candidates – as of Jan 2019

Worcester Sixth form college. (Very friendly efficient exams officer who knows HEers well. Caters for all exam boards.)

Swansea Sixth Form Centre in Swansea

Frewen College Northiam near Tenterden

St Augustine in Trowbridge

Newark Academy in Newark, Midlands

King's School in Witney (Berks)

Greene's in Oxford

Saint George's Church of England School in Gravesend

Surbiton High School in Surrey

Biddenham Upper in Bedford (Bedfordshire, Herts)

Sharnbrook (Beds, Herts)

Bradford College, Bradford

Emmaus school, Staverton

Farnborough College of Technology

Kent College in Canterbury

King's School in Canterbury

Monkton Coombe nr. Bath

Macclesfield Tutorial College in Macclesfield

Cranford community college in Hounslow

Leek High in Leek

St Felix school in Southwold

astartutoring.com in Newcastle

Wessex Tutors in Southampton

Canterbury Academy / Canterbury High School

Longfield Academy -in SE England

Queen Elizabeth Grammar School in Faversham

Christ Church Academy in Dover



Pascal's College in Beckenham

Kent college, Canterbury

Jay-em studios in Chorley

The Emmbrook School in Wokingham

3A Tutors in Bristol

Weymouth college

Tutors and exams in Coventry city centre

The John Warner School in Hoddesdon

ACE exam centres in Colchester/Clacton

Wingfield academy in Rotherham

Beacon Accademy in Crowborough

Pocklington school nr York

St. Bartholomew's in Newbury

Faregos in Fareham

King's college in Guildford

Morecambe High School nr. Lancs/Cumbria

<https://www.edeneducation.co.uk/> nr Lancs/Cumbria

Tutor and Exams nr Bolton

Southborough in Surbiton

Denesfield in Reading (only 16 yrs+, I believe)

Bosworth Independent College in Bedford

Stantonbury in MK

Pascal's College in Beckenham (London area)

Campbell Harris in Kensington (London area)

The Tutorial Foundation in Bromley (London area)

Learning hub in Wembley (London area)

Watford Girls Grammar in Harrow (London area)

Campbell-Harris in Kensington. The office is on Kensington High St but exams are sat at the Serbian orthodox community centre at Ladbrooke Grove (London area)

Khalsa College in Harrow (London area)



Unsurpassed Quality and Affordability in Distance Learning

Greene's Tutorial College in Oxford

Cherry Hill Tuition in Hounslow

Hills road in Cambridge

Forest Pathway College in Walthamstow

Longsands Academy in St Neots

Neale Wade in March

IQplus is a private tuition/exam centre in Peterborough

Hellesdon High School in Norwich

NSW near Sheffield

Rastrick Independent in Halifax

Ilfracombe School/Academy in Devon

Park House School does in Thorney

Lincoln Minster School

St Albans Girls School, St Albans , Hertfordshire

Brooke House College in Market Harborough

Southfield School in Kettering

Macclesfield Tutorial College

Manchester College of Languages

Longley Park in Sheffield

St Georges in Harpenden

St Albans College on London Rd in St Albans

St Thomas More School in Westcliff on Sea

Spanish Learning Centre in Blackpool

Frewen College in Northiam

Honywood school in Coggeshall

Worcester Sixth Form College

Pembrokeshire College in West Wales

Wycliffe College, Glos

Ribston school in Gloucester



Unsurpassed Quality and Affordability in Distance Learning

Monkton Combe school in Bath

Rastrick independent in Halifax

Bradford Grammar School

Taunton International School

Luckley Oakfield in Wokingham

Whitleybayhighschool in Whitley Bay, North East England

Faregos Exam Centre in Titchfield, Hampshire

Connie Rothman Learning Trust in Bournemouth, BH6 3DJ

Wessex Tutors in Southampton

The Classroom in Poole

Bournemouth Collegiate School in Bournemouth

St Edward's RC/CE VA School in Poole

East Sussex College (formerly Sussex Downs) – for West Sussex / Brighton & Hove

Kent Education centre. Places in Ashford, Maidstone and Folkestone. Contact Rhonda Merrick

Bedfordshire:

Harlington Upper school

Sharnbrook upper School

Biddenham Upper School

Longsands Academy, St Neots

KWS Educational Services, Bedford

Maple Education, Aylesbury

St Albans independent College

Milton Keynes College

Cambridge Centre for Sixth-form Studies

The Highfield School in Letchworth

Wales:

Bridgend college

Pembrokeshire college

3A Tutors in Bristol (close enough for some)



Unsurpassed Quality and Affordability in Distance Learning

Monmouth Montessori

St Julian's Comp

The Cardiff Academy

St David's College, Llandudno

Swansea Sixth Form

Cymru ALN, conwy wales

St Claire's, Porthcawl

Ruthin School, Ruthin

Clywedog in Wrexham

Ellesmere College

Ysgol Gyfun Emlyn in Newcastle Emlyn, Wales

M2m near Liverpool Street (London)

Kent Education centre. Places in Ashford, Maidstone and Folkestone. Contact Rhonda Merrick

Bedford Borough the Place programme is an option for GCSEs (exams are sat at Biddenham) (Beds)

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About Tutors and Exams:



Tutors and Exams provides examination and assessment facilities primarily aimed at private and home educated candidates. The company was established six years ago by husband and wife, Jenny & Chris Spraggett, both of whom have a wealth of experience working in the examination/education sector. In those intervening six years Tutors and Exams has evolved into a much valued and respected examination venue.

Tutors and Exams currently have four examination centres located around the country: Bolton, Coventry, Wimbledon and Doncaster. We anticipate opening our fifth centre, located in Cambridgeshire, this Autumn in readiness for January 2021 and Summer 2021 exam series. All are approved for examination delivery by the Joint Council for Qualifications (JCQ).

In addition to our examination centres we also have a dedicated Science laboratory based in Birmingham with the ability to deliver A Level Science practicals all year round (consecutive four day course for each subject, or intensive two day course over weekend). We also have access to another Science laboratory located in a London school available to offer Science practicals outside of term time.



Unsurpassed Quality and Affordability in Distance Learning

In 2019/20 Tutors and Exams delivered examination assessment to over 2,400 learners. We cater for 95% of all GCSE/GCE and IGCSE subjects alongside Functional Skills and have a dedicated SEN specialist who can assist in organising access arrangements if required.

We work in partnership with many large, respected distance learning providers, and we very much value the relationship we have with them to deliver high quality assessment to their candidates. We also accommodate private training organisations delivering qualifications to sizeable cohorts geographically spread throughout the UK.

We provide examination facilities for a growing number of universities to facilitate their distance learning programmes. The University of London, Heriot-Watt University, Edinburgh Napier University, Loughborough University and Edinburgh Business School are already valued clients. Cambridge Assessment Admissions Testing is also available too.

<https://www.tutorsandexams.uk/>